

Latino Network Roles and Responsibilities

Adhoc Committees

Position: Fundraising Chair

Purpose: The main role of this position is to assist Latino Network in securing funds for functions and scholarships.

Key Responsibilities:

1. Solicit private donations for the youth leadership programs, including student scholarships.
2. Coordinate and carry out Latino Network auctions and silent auctions during Nuestra Navidad Breakfast, assist as needed for the event. (see Nuestra Navidad position)
3. Coordinate at least two fundraisers per year, typically serving as the sponsorship and ad chair for the Cesar Chavez Memorial Breakfast and Nuestra Navidad.
4. Help apply for grants from Riverside City and the Irvine Foundation, among others.
5. Help secure in-kind donations from local vendors.
6. Assist all committees that help raise funds for Latino Network.
7. Attend all board and general meetings, executive committee meetings, and retreats.
8. Participate in Latino Network committees as needed.
9. Other duties as assigned by the Latino Network board related to the overall purpose and good of the organization.

Appointed by: President

Term length: 1-year term

Time commitment: Monthly Board Meeting, Bi-monthly general meetings, LaNet and community events.

Hourly Commitment: 5 hours weekly

Reports to: Vice President